

COUNTRY ROADS MAINTENANCE CORPORATION
GENERAL SESSION MEETING MINUTES
JANUARY 11, 2018
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BOARD MEMBERS PRESENT:

Laurie Andrews
James Seaman – Via Phone
Donald Swanger
Jason Philpot – Via Phone
William Mooney

BOARD MEMBER ABSENT:

None

MANAGEMENT REPRESENTATIVE:

Jennifer Alegria, CMCA
Keystone Pacific Property Management, LLC

EXECUTIVE SESSION SUMMARY – JANUARY 11, 2018

- A. Executive Session Meeting Minutes from November 9, 2017
- B. Hearings for Compliance Matters
- C. Delinquent Accounts
- D. Legal Matters

CALL TO ORDER

The General Session meeting of the Country Roads Maintenance Corporation was called to order by President, Donald Swanger at 7:43 P.M. at Keystone Pacific Property Management located at 41593 Winchester Rd. in Temecula, CA 92590.

HOMEOWNER FORUM

No homeowners were in attendance.

CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items on the consent calendar:
M/S/C 5/0

- A. **Approval of General Session Minutes/Architectural Submittal Report** – Resolved, to ratify the actions taken and approve the November 9, 2017 General Session Board Meeting Minutes and Architectural Report from November 2, 2017 to January 3, 2018 as submitted.
- B. **Approval of Special General Session Minutes** – Resolved, to ratify the actions taken and approve the December 4, 2017 Special General Session Board Meeting Minutes as submitted.
- C. **Financial Statements and Variance Report**– Resolved, to accept the October 31, 2017 and November 30, 2017 financial statements as prepared.

NEW BUSINESS

- A. **Seal Coat Proposals for Basin Access Roads** – A motion was made, seconded and carried to approve the proposal submitted by Ben's Asphalt for two coats of seal and crack seal for a cost of \$1,731.00. M/S/C 5/0
- B. **Painting Unlimited Tubular Fencing Repair Proposal** – A motion was made, seconded and carried to approve the proposal submitted by Painting Unlimited for wrought iron repairs at the large basin for a cost of \$2,300.00. M/S/C 5/0

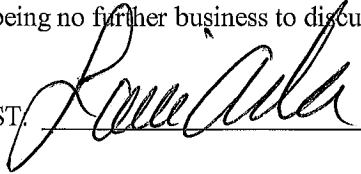
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- C. **Delinquent Accounts** – A motion was made, seconded and carried to approve filing a lien on APN# 480-150-016 for the past due balance and applicable charges. The Board tabled filing a lien on APN# 480-130-019 and APN# 480-110-012 as the balances were under \$500.00. M/S/C 5/0
- D. **Newsletter Topics** – No action taken.
- E. **Next Meeting Agenda** – No action taken.
- F. **Next Meeting Date** – A motion was made, seconded and carried to scheduled the next meeting date for March 8, 2018, Executive Session will begin at 6:00 P.M., followed by General Session at 7:00 P.M. at Keystone Pacific Property Management, LLC in Temecula, California. M/S/C 5/0

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 8:21 P.M.

ATTEST. _____



DATE: _____

3-8-18